

DRGP NON-TEACHING OFFICE STAFF:

An office staff is an individual employed as a clerical worker in an office. ...The role of the office staff also includes filing document and performing office machine operations.

Other duties and responsibilities include Accounting, stenography, word processing and typing, bookkeeping, thumb M/C record and answering of telephones.

Sr. No	Name of Staff	Post Held	Qualification	Total Experience
01	Mr.S.N.Joshi	O.S/Accountant	M.Com CD C&A	09 Years
02	Mr. N. H. Kale (Student Section)	Clerk Office Dept.	M.A. B.E.D	06 Years
03	Mr. K. S. Dhumankhede (Scholarship Section)	Clerk Office Dept.	B.A. ITI(Welder)	10 Years
04	Mr. S. S. Lingayat (Thumb M/C & Store)	Clerk Office Dept.	DME	08 Years
05	Mr. U. V. Kodape	Attendant Office Dept.	12 th Science, ITI(Welder)	02 Years
06	Mr.S.H.Mankar	Attendant Principal Cabin	SSC Science	02 Years