

IBSS'S
DR.RAJENDRA GODE POLYTECHNIC, AMRAVATI.
HOW TO APPLY

Centralized Admission procedure is carried out by government of Maharashtra for admission to the first year diploma course in recognize course to all government aided and unaided colleges in the state of Maharashtra as per rules frame and publish by **Directorate of Technical Education Maharashtra State**.(www.dte.org.in)

COURSES AVAILABLE

The name of all branches with branch choice code is as follows.

Sr No.	NAME OF THE COURES	INTAKE	CHOISE CODE
01	Civil Engineering (CE)	60	124619110
02	Mechanical Engineering (ME)	60	124661210
03	Electronics & Telecommunication Engg.(EJ)	60	124637210

Admission Information Centre:

- **Address: Dr.Rajendra Gode Polytechnic, Amravati**In Front of Achut Maharaj Heart Hospital, University-Mardi Road, Amravati-444602
- **First Yr Admission In Charge:- Prof.M.N.Raut**
- **Second Yr Admission In Charge:- Prof.R.S.Fartode(8380008594)**

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FEES STRUCTURE

Category	Tuition Fees	Development Fees
Open	As per Shikshan Shulka Samiti	As per Shikshan Shulka Samiti
OBC	(50% Concession of Tuition Fees)	As per Shikshan Shulka Samiti
SC/ST	NIL	NIL
VJ/NT/SBC	NIL	As per Shikshan Shulka Samiti

Note: - Fees structure is decided by Shikshan Shulka Samiti.

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FEES CONCESSION

The entire schemes given below, regarding concession in tuition and other fees shall be available to candidates belonging to the Maharashtra state only subject to the fulfilment of eligibility criteria specified by respective authorities offering such concession in fees from time to time.

E.B.C CONCESSION

Candidates claiming concession for economical backward class (E.B.C) shall produce a certificate from the executive magistrate to the effect that the candidate to E.B.C Candidate belongs to E.B.C category (The income limit is Rs.1 lakh/ Annum) at the time of admission. They shall on admission also submit an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within 1 month from the actual date of joining of college as may be required. The students shall note that applications received after the due date may not be considered and in that case they will have to pay the necessary fees.

The concession in tuition fees at the time of admission will be given only for Govt. University Managed and Govt. Aided Institutions.

The scheme/mode of concession, schemes of loan scholarship (if any) for eligible E.B.C candidates, in tuition and other fees in the Un-aided institutions will be announced by the state govt. concession for sons and daughters of teaching and non-teaching staff of primary, secondary and higher secondary schools.

The candidate claiming concessions for sons and daughter of teaching and non-teaching of primary, secondary and higher secondary schools (junior colleges) teaching and non-teaching staff shall produce at the time of admission.

- 1) A declaration in a format as prescribed by the govt.
- 2) A certificate from head of school or college in support of the statement made in declaration duly endorsed by the Education Officer the Area.

The candidate shall, on admission also submitted an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within 1 month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

The concession in tuition fees at the time admission will be given only for Govt. University Managed and Govt. Aided Institutions.

In case of Un-Aided colleges, such candidates will be required to pay the fees at the time of admission. The fees paid by such candidates will be reimbursed by the respective colleges only after the concession (if any) is granted by the respective authority.

Concession in fee for backward class category candidates (belonging to Maharashtra State only) in un-Aided private institutions.

For SC/ST/VJ/ DT/ NT-A/NT-B/NT-C/NT-D/ SBC/OBC

Category Candidates:-

The scheme /mode of concession, schemes of loan scholarship (if any) for eligible

For SC/ST/VJ/ DT/ NT-A/NT-B/NT-C/NT-D/ SBC/OBC candidates, in tuition and other fees in the un-aided institutions will be announce by the State Government.

However, the candidates only the amount of waiver as notified in the circular issued by the Social Justice and Tribal Welfare Departments from time to time, subject to fulfilment of various norms and conditions lay down by this departments.

Note: - candidate claiming for the fee concession under reservation category shall produce requisite certificate as may be specified by the respective social justice and tribal welfare Department. Strict action will be taken by the state government against the institutions violating these norms.

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CANCELLATION OF ADMISSION

Refund of tuition, Development and other fees after cancellation of admission, shall be as per AICTE Guidelines No.

- 1) AICTE/Legal/04 (01)/2007, April 2007 and circular no.698 dated 24-008-2017 issued by Pravesh Niyran Samiti, Mumbai.
- 2) Minutes of Meeting, Item No.5 (e), Shikshan Shulka Samiti & H&T, Dated 9th January 2013.

The candidate who has been admitted may cancel admission by submitting an application in duplicate, in the prescribed Performa-M and may request for refund of fees. The refund of fees as applicable shall be made due course. It is made clear that such applications for cancellation will be considered if and only if the admission is confirmed by the prescribed tuition fee and other fees in full and by submitting the original documents. Refund shall be made after deduction of concession charges as shown in the table.

Sr. No	Situation	Refund amount
01	Cancellation request received before the cut off & if a seat is filled in that course before cut off	Entire fees less Rs.1000/-
02	Cancellation request received before cut off date but a seat could not be filled in that course before the cut off.	No. Refund (Except the security deposit)

Note

1. Entire Amount of Security/ Caution Money Deposit is to be refund back.
2. For the calculation amount on the pro-rata basis. 1month shall be treated as 1 unit e.g if the candidates cancels the admission on the 3rd day after start the academic session and the seat is filled on before the cut-off date, then cancellation charges will be, higher amount of (Total fees/12) or Rs.1000/-
3. In case of candidates belonging to **SC/ST/VJ DT/NT-A/NT-B/NT-C/NT-D/SBC/OBC** who want to cancel the admission the above provision of refund shall be applicable to him/her as if the candidate has secured admission in Open Category the candidate will have to pay tuition fee on the pro-rata basic as cancellation charges before claiming the original certificates from the institute.

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ALLOCATION OF SEATS

These are the seats for which admission is carried out by the admission authority through CAP*. The details of such are as shown in the following table.

Sr. No	Institute	Sanctioned intake		Seats Under CAP
		Institutions Seats		
		Minority Seats	Institute Level Seats	
01	All Govt.& Govt. Aided Polytechnics	Nil	Nil	*100%
02	Govt. Aided Minority Polytechnics	50%	-----	*50%
03	All UN-Aided Non-Minority Polytechnics	Nil	**20%	*80%
04	Un-Aided As	Decided by the respective Polytechnics Minority	Minority Institute	CAP Seats Sanctioned Minority Intake (Minority Seats Institute Level Seats #)

Disciplinary Rules for Students.....

- All the students should report within prescribe time, in college uniform along with black formal shoes & Institute Card.
- All the students should wear college uniform except Saturday.
- It is mandatory for all the students to maintain 75% attendance as per MSBTE Rules.
- The students are not permitted to leave the college campus without permission of class teacher, HOD or the Principal.
- All students those who have their own bikes, motorcycles should drive properly while coming and leaving college should bear driving licence & helmet.
- Wearing of JEANS Pant is not allowed for GIRLS.
- Use of Mobile is not allowed in the college Campus.
- All students should behave properly in the college campus.
- Ragging & Teasing is strictly prohibited.
- Chewing of Tobacco & Spitting, Ghutkha, Pan & Cigarette is not allowed.
- Use the Institute Properly with at most care.
- Always visit MSBTE site and follow the instructions there in.
- Pay the fees regularly to avoid inconvenience in Practical's & Theory Exam.